



### **Completing the Proposal Form**

1. This application must be completed in full including all required attachments.
2. If more space is needed to answer a question, please attach a separate sheet with details.
3. The terms proposer, whenever used in this proposal form shall mean the policyholder listed and all subsidiary companies of the policyholder for which coverage is proposed under this proposal.
4. The terms policyholder and subsidiaries have the same meaning in this proposal form as in the policy.

### **Privacy**

We are bound by the provisions of the Processing of Personal Data (Protection of Individuals) Law (I) 2001, as amended each time. Before providing us with any Personal or Sensitive Information ('Information'), you should know that:

We collect, use, process and store Personal Information and, in some cases, Sensitive Information about you in order to comply with our legal obligations, assess your application and, if your application is successful, to administer the products or services provided to you, to enhance customer service and/or product options or manage a claim ('purposes').

If you do not agree to provide us with the Information, we may not be able to process your application, administer your policy or assess your claims.

By providing your Information, you consent to our use of this Information which includes us disclosing your Information where relevant for the purposes, to your intermediary and other insurers and reinsurers, our service providers, our business partners or as required by law.

We may obtain Information from government offices and third parties to assess a claim in the event of loss or damage.

### **Information about this Insurance**

#### **The Policy**

Marine Cargo insurance applies to imports and exports by sea and air. Inland can also be covered but only in addition to imports or exports. If insurance is only required for inland transits, a Goods in Transit proposal form should be completed.

#### **Annual Open Cover Policy**

An Annual Marine Cargo policy is a convenient insurance of all shipments where the risk attaches during the policy period. Premium is payable by deposit based on estimated value of annual shipments and adjustable on the actual declared value of shipments.

#### **Important**

The information contained in this proposal is an outline of the cover provided. Full details of the cover with all limitations, exclusions and conditions are contained in the policy. The terms and conditions offered to you may vary from the information on cover given in this proposal form.

#### **The Cover**

The internationally accepted Institute Cargo Clauses are used for Marine Cargo insurance. These clauses provide different levels of cover and specific conditions for some commodities. They allow cover to be tailored to a client's specific requirements. Please note that in certain circumstances All Risks cover may not be available – please refer to our quotation for details of the cover we can provide.

#### **Certificates of Insurance**

Import shipments usually require a certificate of insurance to be issued, often as a letter of credit requirement and for assignment to the seller or bank, to allow a claim to be settled. We will issue the certificates for you. All certificates will be issued in accordance with the policy or open cover limits and conditions.

#### **Settling Claims**

Our experienced claims staff will promptly handle any recoverable claim subject to the terms of the policy or open cover. We have an extensive network of survey and settling agents to service claims arising overseas.



KEMTER INSURANCE AGENCIES  
SUB-AGENCIES AND CONSULTANTS LTD

## MARINE INSURANCE INQUIRY FORM

### CLIENT'S DETAILS

Proposer: \_\_\_\_\_

Full Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

email address: \_\_\_\_\_

### INSURED COMMODITY

Description: \_\_\_\_\_

Invoice No.: \_\_\_\_\_ Supplier: \_\_\_\_\_

### CARGO

Invoice Value: \_\_\_\_\_ Currency: \_\_\_\_\_

Freight: \_\_\_\_\_ +10% to be included:  Yes  No

Currency Rate (Office use only) : \_\_\_\_\_

### PACKING

Full Container  Groupage Container  Loose  Bulk  Cartons  Pallets  Shrink-wrapped

### TRANSPORTATION

By Sea  By Air  By Road  By Rail  Other \_\_\_\_\_

Vessel Name : \_\_\_\_\_

### VOYAGE (Please Detail Port and Country)

From: \_\_\_\_\_ To: \_\_\_\_\_ Via: \_\_\_\_\_

Clause: \_\_\_\_\_

Υπογραφή / Signature: .....

Ημερομηνία / Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**No insurance cover is provided until the above proposal is accepted and details of cover are confirmed in writing**